Event Notes	EN=Event Notes VN=Venue Notes CN=Customer Notes
EN:	
VN:	
CN:	

Event ID - 18269651
Delivery/Customer Pickup
(Green Sheet)

Drop-Off Tue, Aug 15, 2023 10:00am

Tm	na	42	nŧ	Ti	me	
11111	DO	па	m			ь

Full Event Times:

Tue, Aug 15, 2023 10:00am - Thu, Aug 17, 2023 10:00am

Event: 10:00am-10:00am
Delivery/Pickup Time:
Tue, Aug 15, 2023 10:00am

Event Location Address

Moses Nissan 300 Maccorkle Ave Sw Saint Albans, WV 25177

Client Contact Information

Jeremy Nelson Moses Auto Group 2100 McCorkle Avenue SW Saint Albans,WV 25177 Cell: (304) 389-6036

Office: (304) 727-7777

Home:

ie SW

TO EMAIL

SCAN

2.__Area Cleaned Up

Additional Information: Sales Rep: Greg Harkins

Surface: Indoor

Delivery Checklist

On Site Contact:

1.__Items Secured Correctly

3.__All Supplies Loaded Up

4.__Chairs And Tables Cleaned

Event Status: Confirmed



TO TEXT



Sending Set Up Images:

- 1. Scan the needed QR Code.
- 2. Fill in Lead ID# with this number: 18269651
- 3. Attach the image(s)
- 4. Send

If above method doesn't work, text images to 3045436101 with **18269651** included in the message.

5.__Photo Taken And Sent To Office

8,__Order Picked By:

Amount Due: 328.24

Packing List

Rental Name	Rental Notes	Rental Quantity	Pulled By	Rental Image
Red Carpet Runner		1		
Linen 90" x 156" Banquet ☐ 1 - Linen Laundry Bag ☐ 2 - Linen Black		2		
Table Banquet Wooden 8' ☐ 5 - Set Up Table and Chairs		5		

Event ID - 18269651 | Moses Auto Group | Printed on 8/10/2023 12:31pm